

AERONAUTICAL INFORMATION CIRCULAR (A I C) 'A 01/2023'
REPUBLIC OF RWANDA

 <p>RWANDA AIRPORTS COMPANY</p> <p>Aeronautical Information Management P.O. BOX 1171 KIGALI-RWANDA TEL: (+250)252585555/(+250)724123022 AFS: HRYRYFYX Email: aipmanagement@rac.co.rw</p>	<p>Date of Publication:</p> <p>03rd April 2023</p> <p>Subject:</p> <p>Administration</p>	 <p>Rwanda Civil Aviation Authority</p> <p>P.O. BOX 1122, Kigali-Rwanda TEL: (+250)724123151/(+250)724123115 E-mail : info@caa.gov.rw</p>
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Rwanda Civil Aviation Authority fees and Charges

Following circular is hereby promulgated for information, guidance and necessary action.




Silas UDAHEMUKA

Director General

RWANDA CIVIL AVIATION AUTHORITY

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Rwanda Civil Aviation Authority Scheme of Fees & Charges

REVENUE CATEGORIES	APPROVAL DATE	LEGAL PROVISION
Oversight charges	Official Gazette no. Special of 23/05/2019	Article 31 of Law N°007/2019 Of 13/04/2019 Establishing Rwanda Civil Aviation Authority.
	Official Gazette no. Special of 08/02/2019	Ministerial order N°01/CAB.M/019 Of 06/02/2019 establishing Civil Aviation Regulations, Part 36 Regulation 36.215.
Licences / Certificates / Authorizations/ Approvals	Official Gazette no. Special of 23/05/2019	Article 31 of Law N°007/2019 Of 13/04/2019 Establishing Rwanda Civil Aviation Authority.
	Official Gazette no. Special of 08/02/2019	Ministerial order N°01/CAB.M/019 Of 06/02/2019 establishing Civil Aviation Regulations, Part 36 Regulation 36.200.

Foreword

RCAA is empowered by law to collect fees and Charges for the services rendered. RCARs Part 36 Sub-part F, which implements the provisions of Article 31 of Law N°007/2019 Of 13/04/2019 Establishing Rwanda Civil Aviation Authority, requires RCAA to prescribe and publish the scheme of fees and charges.

These charges are applicable from the date of publication and are subject to change from time to time.

Conditions

- 1) When an application is made for the Authority to perform a function which requires an inspection or investigation outside Rwanda, a fee at the prevailing rate of the Authority per day for visits abroad including travel time, will be levied on the applicant to cover expenses for the inspectors per-diem in addition to any prescribed charges specified herein. The applicant will also cover the cost of return air tickets, ground transportation whilst the inspectors are out of Rwanda and cost of visa procurement in addition to the cost of any medical examination or test required for the trip {Regulation 36.205}.
- 2) When a function requires more than one inspector, a multiple of the rates stated in (1) will be charged for the number of Inspectors.
- 3) All applications made to the Authority must be accompanied by a receipt of full payment for the service applied for and as may be indicated on the applicable invoice issued by the Authority in respect of the application.
- 4) Fees paid for applications, licences, approvals, certificates and authorizations are not refundable under the following circumstances:
 - (i) if the licences, approvals, certificates and authorizations are not granted on the basis that the applicant failed to meet the minimum requirements after assessment, audit and/or inspection;
 - (ii) If the applicant decides to cancel the application;
 - (iii) If assessments, audits and/or inspections cannot be carried out as a result of the applicant's inability to provide the tools and logistics as well as meet all other requirements necessary to enable the assessments, audits and/or inspections to be carried out.
- 5) In the event an application is withdrawn by an applicant, resubmission of the application shall be charged.
- 6) An applicant who is unable to avail himself/herself or his/her organization for assessments, audits and/or inspections within one year after making a payment shall be required to pay the full applicable fee again for the service.
- 7) If findings observed during assessments, audits and/or inspections are not corrected within a specified period acceptable to the Authority, a repeat assessment, audits and/or inspections may be required prior to granting any licences, certificates, approvals or authorizations and the applicant will be required to pay the full applicable fee again.
- 8) If an applicant has been granted an authorization/approval and fails to perform the activity for which was issued within the prescribed time, re-application will be charged.

SCHEDULE A) LICENCES, RATINGS AND CERTIFICATES FOR AVIATION PERSONNEL**TABLE 1: Charges/ Fees for Flight Crew Licence Holders**

No	Service Description	SPL	PPL	CPL	ATPL
1.1	Initial	RWF 75,000	RWF 150,000	RWF 300,000	RWF 350,000
1.2	Renewal	RWF 75,000	RWF 150,000	RWF 200,000	RWF 250,000
1.3	Validation	-	RWF 250,000	RWF 350,000	RWF 350,000
1.4	Conversion	-	RWF 150,000	RWF 300,000	RWF 350,000
1.5	Type Rating Endorsement	-	RWF 150,000	RWF 150,000	RWF 150,000
1.6	Duplicate	RWF 100,000	RWF 100,000	RWF 100,000	RWF 100,000
1.7	Amendment	RWF 100,000	RWF 100,000	RWF 100,000	RWF 100,000
1.8	Designee	-	-	RWF 200,000	RWF 200,000
1.9	Other special authorizations	RWF 100,000	RWF 100,000	RWF 100,000	RWF 100,000
1.10	Licence authentication	-	RWF 150,000	RWF 150,000	RWF 150,000

TABLE 2: Aircraft Maintenance Engineer (AME) Flight (Flt.) Dispatchers & Cabin Crew.

No	Service Description	AME	Cabin Crew	Flt. Dispatcher
2.1	Initial	RWF 150,000	RWF 100,000	RWF 300,000
2.2	Renewal	RWF 100,000	RWF 75,000	RWF 200,000
2.3	Validation	RWF 350,000	RWF 100,000	RWF 350,000
2.4	Conversion	RWF 300,000	RWF 100,000	RWF 100,000
2.5	Type Rating Endorsement	RWF 100,000	RWF 50,000	RWF 100,000
2.6	Duplicate	RWF 100,000	RWF 100,000	RWF 100,000
2.7	Amendment	RWF 100,000	RWF 100,000	RWF 100,000
2.8	Designee	RWF 100,000	RWF 200,000	RWF 100,000
2.9	Other special authorizations	RWF 100,000	RWF 100,000	RWF 100,000
2.10	Licence authentication	RWF 100,000	RWF 100,000	RWF 100,000
2.11	Rating Renewal (Including A/C Type)	RWF 100,000	RWF 50,000	RWF 100,000
2.12	Station Validation	RWF 100,000	-	-

TABLE 3: Air Traffic Controller & Aeronautical (Aero.) Radio Station (Stn.) Operators.

No	Service Description	Air Traffic Controller	Aero. Stn. radio Operator
2.13	Initial	RWF 150,000	RWF 100,000
2.14	Renewal	RWF 100,000	RWF 75,000
2.15	Validation	RWF 350,000	RWF 100,000
2.16	Conversion	RWF 100,000	RWF 100,000
2.17	Type Rating Endorsement	RWF 100,000	-
2.18	Duplicate	RWF 100,000	RWF 100,000
2.19	Amendment	RWF 100,000	RWF 100,000
2.20	Designee	RWF 100,000	RWF 100,000
2.21	Other special authorizations	RWF 100,000	RWF 100,000
2.22	Licence authentication	RWF 100,000	RWF 75,000
2.23	Rating Renewal (Including A/C Type)	RWF 100,000	-
2.24	Station Validation	RWF 100,000	-

TABLE 4: Other: Flight and Ground Examiners and Instructors Ratings

No	Service Description	Flight instructor/Examiner	Ground instructor/ Examiner
4.1	Initial	RWF 175,000	RWF 150,000
4.2	Renewal	RWF 100,000	RWF 100,000
4.3	Validation	RWF 100,000	RWF 100,000
4.4	Conversion	RWF 150,000	RWF 150,000
4.5	Rating Endorsement	RWF 100,000	RWF 100,000
4.6	Duplicate	RWF 100,000	RWF 100,000
4.7	Amendment	RWF 100,000	RWF 100,000
4.8	Designee	RWF 100,000	RWF 100,000
4.9	Station Validation	RWF 100,000	RWF 100,000
4.10	Other special authorizations	RWF 100,000	RWF 100,000
4.11	Licence authentication	RWF 150,000	RWF 100,000

TABLE 5: Medicals

No	Service Description	Class I	Class II	Class III
5.1	Initial	RWF 150,000	RWF 100,000	RWF 100,000
5.2	Renewal	RWF 150,000	RWF 100,000	RWF 100,000
5.3	Validation	RWF 200,000	RWF 100,000	RWF 100,000
5.4	Duplicate	RWF 200,000	RWF 150,000	RWF 120,000
5.5	Amendment	RWF 100,000	RWF 80,000	RWF 80,000

TABLE 6: Examination Charges: - Flight Crew

No	Service Description	PPL	CPL	ATPL
6.1	Examination per subject	RWF 40,000	RWF 40,000	RWF 40,000
6.2	Validation Examination (Written & Oral)	RWF 150,000	RWF 150,000	RWF 150,000
6.3	Type Rating Examination	RWF 50,000	RWF 50,000	RWF 50,000
6.4	Instrument Rating Examination	RWF 50,000	RWF 50,000	RWF 50,000
6.5	Mock Examination per subject	RWF 10,000	RWF 10,000	RWF 10,000
6.6	English Language Proficiency	RWF 150,000	RWF 150,000	RWF 150,000
6.7	Radio Telephony Examination	RWF 50,000	-	-
6.8	Skills Test	RWF 50,000	RWF 100,000	RWF 100,000
6.9	Ground Instructor	RWF 50,000	RWF 50,000	RWF 50,000
6.10	Check Airman for ATOs/FATOs	-	RWF 50,000	RWF 50,000

TABLE 7: Examination Charges: - Other

No	Service Description	A/C Maint. Engineer	Air Traffic Controllers	Flight Dispatchers	Cabin Crew
7.1	Examination per subject	RWF 40,000	RWF 40,000	RWF 40,000	RWF 40,000
7.2	Validation Examination (Composite and Oral)	RWF 150,000	RWF 150,000	RWF 150,000	RWF 150,000
	Type Rating/Rating Examination	RWF 50,000	RWF 50,000	N/A	RWF 50,000

No	Service Description	A/C Maint. Engineer	Air Traffic Controllers	Flight Dispatchers	Cabin Crew
7.3	Mock Examination per session	RWF 10,000	RWF 10,000	RWF 10,000	RWF 10,000
7.4	Skills Test	RWF 100,000	RWF 100,000	RWF 100,000	RWF 100,000
7.5	Station Validation Examination –Written or Oral	-	RWF 50,000	-	-
7.6	English Language Proficiency	-	RWF 150,000	RWF 150,000	-
7.7	Radio Telephony	-	RWF 50,000	RWF 50,000	-
7.8	Instructor/Ground Instructor	RWF 50,000	RWF 50,000	RWF 50,000	RWF 50,000
7.9	OJT Instructor (Per/ Ratings)	RWF 50,000	RWF 50,000	RWF 50,000	RWF 50,000
7.10	Designee	RWF 100,000	RWF 100,000	RWF 100,000	RWF 75,000
7.11	Instructor/Examiner Rating Validation	RWF 100,000	RWF 100,000	RWF 100,000	RWF 100,000

TABLE 8: Examination Charges: Others

No	Service Description	Aeronautical Station Radio Operators	Other Examination
8.1	Examination	RWF 40,000	-
8.2	Validation Examination- Written and Oral	RWF 100,000	-
8.3	Mock Examination per subject	RWF 10,000	RWF 10,000
8.4	Request for remarking examination papers	-	RWF 30,000
8.5	Request for special sitting	-	RWF 25,000

SCHEDULE B) CERTIFICATES, LICENCES, AUTHORIZATIONS, APPROVALS ISSUED/GRANTED TO ORGANIZATIONS.

TABLE 9: Air Operator Certification

- 1) For the grant of an Air Operator Certificate, the applicant shall pay a charge of the amount appropriate to the maximum take-off weight authorized for the heaviest type of aircraft specified in the application.
- 2) For Applications involving more than one type of aircraft, the applicant shall pay additional 10% of the fees for each type based on its weight category for document evaluation.
- 3) Fees for validation of foreign AOC aircraft shall be considered in batches of 10 aircraft.
- 4) Duplicate AOC certificate shall be issued at 75% of the applicable category renewal fee.

No	Service Description	Initial	Renewal
AOC Issuance/Renewal to an operator with one Aeroplane with MTOW classes:			
9.1	Less than 5,700 kg.	RWF 3,000,000	RWF 2,500,000
9.2	5,701 kg - 20,000 kg.	RWF 4,500,000	RWF 4,000,000
9.3	20,001 kg – 130,000 kg.	RWF 9,500,000	RWF 8,000,000
9.4	Greater than 130,000 kg.	RWF 15,000,000	RWF 12,000,000
AOC Issuance/Renewal for fleet of airplanes with MTOW classes:			
9.5	Less than 5,700 kg.	RWF 4,000,000	RWF3,500,000

No	Service Description	Initial	Renewal
9.6	5,701 kg - 20,000 kg.	RWF 6,500,000	RWF 6,000,000
9.7	20,001 kg – 130,000 kg.	RWF 12,000,000	RWF12,000,000
9.8	Greater than 130,000 kg.	RWF 25,000,000	RWF 20,000,000
Issuing of AOC for fleet of Helicopters with MTOW classes:			
9.9	Less than 1,500 kg.	RWF 2,000,000	RWF 1,000,000
9.10	1,501 kg – 5,700 kg.	RWF 3,000,000	RWF 2,500,000
9.11	Greater than 5,700 kg.	RWF 5,000,000	RWF 4,500,000
Other Authorization:			
9.12	Special Authorization	RWF 5,000,000	RWF 4,500,000
9.13	Aerial Work Authorization.	RWF 7,000,000	RWF 6,500,000
9.14	Approval of handling dangerous goods	RWF 7,000,000	RWF 6,500,000
Addition of a similar aircraft type to the Air Operator Certificate:			
9.15	Less than 5,700 kg.	RWF 1,000,000	-
9.16	5,701 kg - 20,000 kg.	RWF 3,500,000	-
9.17	20,001 kg – 130,000 kg.	RWF 7,500,000	-
9.18	Greater than 130,000 kg.	RWF 10,000,000	-
Addition a different aircraft type to the Air Operator Certificate:			
9.19	Less than 5,700 kg.	RWF 3,000,000	-
9.20	5,701 kg - 20,000 kg.	RWF 4,500,000	-
9.21	20,001 kg – 130,000 kg.	RWF 9,500,000	-
9.22	Greater than 130,000 kg.	RWF 15,000,000	-
Validation of Foreign Air Operators quoted in USD (refer to note above):			
9.23	10 or less aircraft with MTOW at or below 5,700 kg.	USD 3,000	USD 2,500
9.24	10 or less aircraft with MTOW from 5,701- 20,000 kg.	USD 5,000	USD 4,500
9.25	10 or less aircraft with MTOW from 20,001-130,000 kg.	USD 7,400	USD 6,500
9.26	10 or less aircraft with MTOW greater than 130,000 kg.	USD 10,000	USD 8,500
Amendments of Air Operator Certificates			
9.27	Amendments of local AOC.	RWF 1,000,000	-
9.28	Amending Foreign AOC.	USD 2000	-

TABLE 10: Lease Authorization to operate Foreign Registered Aircraft in Rwanda

No	Service Description	Initial	Renewal
Lease Authorization to Operate Foreign Registered Aircraft in Rwanda (per aircraft):			
10.1	Less Than 5,700 Kg	USD 6,000	USD 5,000
10.2	5,701 kg - 20,000 kg	USD 11,000	USD 10,000
10.3	20,001 kg – 130,000 kg	USD 16,000	USD 15,000
10.4	Greater than 130,000 kg	USD 22,000	USD 20,000

TABLE 11: Certification of Aircraft Maintenance Organization

- 1) Workshops maintaining aircraft propulsion system will pay fees equivalent to the airframe category listed in the table below.
- 2) During certification if an applicant applies for more than one location, the applicant will pay:

- a. for foreign AMOs, Additional USD 500 per location other than the base;
 b. For local AMOs, Additional 500,000.00 RWF per location other than the base.

No	Service Description	Initial Issue	Renewal
Certification of Local AMO conducting Maintenance of airplanes with MTOW classes of:			
11.1	Less than 5,700 kg or related propulsion system workshops.	RWF 7,000,000	RWF 3,000,000
11.2	From 5,701 kg - 20,000 kg.	RWF 8,000,000	RWF 4,500,000
11.3	From 20,001 kg – 130,000 kg.	RWF 10,000,000	RWF 5,000,000
11.4	Greater than 130,000 kg.	RWF 12,500,000	RWF 6,000,000
11.5	Stand-alone workshop.	RWF 4,500,000	RWF 3,000,000
11.6	Certification of CAMO.	RWF 2,000,000	RWF1,000,000
11.7	Amendment of AMO Certificate.	RWF 1,000,000	-
11.8	Duplicate AMO Certificate.	RWF 1,000,000	-
Certification of Foreign AMO conducting Maintenance of airplanes with MTOW classes of:			
11.9	Less than 5,700 kg.	USD 7,000	USD 3,500
11.10	From 5,701 kg - 20,000 kg.	USD 8,000	USD 4,000
11.11	From 20,001 kg – 130,000 kg.	USD 10,000	USD 5,000
11.12	Greater than 130,000 kg.	USD 12,500	USD 6,250
11.13	Stand-alone workshop.	USD 4,500	USD 2,250
11.14	Certification of foreign CAMO	USD 2,500	USD 1,500
11.15	Amendment of AMO Certificate.	3,000	-
11.16	Duplicate AMO Certificate.	2,000	-

TABLE 12: Certification of Aviation Training Organization

No	Service Description	Initial Issue	Renewal
12.1	Certification of ATO	RWF 5,000,000	RWF 4,000,000
12.2	Validation of Foreign ATO.	USD 7,000	USD 7,000
12.3	Validation of Foreign ATO + FSTD	USD 8,000	USD 4,000
12.4	Validation of Foreign FSTD.	USD 3,000	USD 1,500

TABLE 13: Certification/Licensing of Aerodromes and Ground Aids

No	Service Description	Initial	Renewal
Certification/Licensing of Aerodromes and Ground Aids			
13.1	Category A- Primary International Aerodromes Certification (1760 hours).	RWF 26,400,000	RWF 12,000,000
13.2	Category B- Secondary International aerodromes Licensing (960 hours).	RWF 14,400,000	RWF 7,200,000
13.3	Category C- National and Private Aerodromes licensing.	RWF 14,000,000	RWF 7,200,000
13.4	Category D and E-Private Airstrips/Helipads.	RWF 9,600,000	RWF 4,800,000
13.5	Obstacle limitation approval.	RWF 2,400,000	-
13.6	Approval of construction permit (Category A Airports).	RWF 14,400,000	RWF 7,200,000
13.7	Approval of construction permit (Category B Airports).	RWF 9,600,000	RWF 4,800,000
13.8	Approval of construction permit(Category C Airports).	RWF 4,800,000	RWF 2,400,000
13.9	Approval of construction permit(Category D& E Airports).	RWF 4,800,000	RWF 2,400,000

No	Service Description	Initial	Renewal
13.10	Approval of major works(MWOP).	RWF 2,400,000	-
13.11	Approval of Medium Works(MWOP).	RWF 1,200,000	-

TABLE 14: Certification Air Navigation Service Providers and Associated Services.

1) ANSP Certification fees are to be determined by the services requested for approval.

No	Service Description	Initial	Renewal
Air Navigation Service Provider (ANSP) Certificate			
14.1	Issuance of Air Traffic Services Certificate	RWF 3,000,000	RWF 1,900,000
14.2	Issuance of Communication, Navigation and Surveillance Certificate.	RWF 2,500,000	RWF 1,500,000
14.3	Issuance of Aeronautical Information Services certificate.	RWF 2,400,000	RWF 1,400,000
14.4	Issuance of Meteorological services certificate.	RWF 2,400,000	RWF 1,400,000
14.5	Issuance of Instrument Flight Procedure Design organization.	RWF 3,300,000	-
Approval of ANSP Major Projects			
14.6	Approval of new major projects.	RWF 1,100,000	-

TABLE 15: Authorization of Ground Handling Services.

No	Service Description	Initial	Renewal
15.1	Certification of Ground Handling Company.	RWF 20,000,000	RWF 15,000,000
15.2	Authorization of flight support services for two years.	RWF 15,000,000	RWF 10,000,000
15.3	Acceptance of aviation fuel lifting company.	RWF 15,000,000	RWF 10,000,000
15.4	Acceptance of aviation Flight Catering Company.	RWF 15,000,000	RWF 10,000,000

TABLE 16: Approval/Acceptance of Organization Documents/Manual(s).

1) Manuals submitted during certification process are not charged separately.

No	Service Description	Initial/Reissue	Amendment
Manuals related to Local AOC, AMO, ATO, AGA, ANS and any other Manuals:			
16.1	AOC.	RWF 300,000	RWF 200,000
16.2	AMO.	RWF 300,000	RWF 200,000
16.3	ATO.	RWF 300,000	RWF 200,000
16.4	FSTD.	RWF 300,000	RWF 200,000
16.5	Aerodrome.	RWF 300,000	RWF 200,000
16.6	Air Navigation Service Providers.	RWF 300,000	RWF 200,000
16.7	Aviation Security.	RWF 300,000	RWF 200,000
16.8	GHM.	RWF 300,000	RWF 200,000
16.9	Regulated Agencies Manuals.	RWF 300,000	RWF 200,000
16.10	UAS Manuals.	RWF 100,000	RWF 50,000
16.11	Other manuals.	RWF 300,000	RWF 200,000
Manuals related to Foreign AOC, AMO, ATO and any other Manuals:			
16.12	AOC.	USD 300	USD 200
16.13	AMO.	USD 300	USD 200
16.14	ATO.	USD 300	USD 200

No	Service Description	Initial/Reissue	Amendment
16.15	FSTD.	USD 300	USD 200
16.16	Other manuals.	USD 300	USD 200
Manuals related to evaluation and approval of AVSEC Programmes- Domestic Operators:			
16.17	Airport Operators (Domestic - Commercial).	RWF 300,000	RWF 200,000
16.18	Airport Operators (Domestic - Private).	RWF 300,000	RWF 200,000
16.19	Aircraft Operators (Domestic - Commercial).	RWF 300,000	RWF 200,000
16.20	Aircraft Operators (Charters/ General Aviation).	RWF 300,000	RWF 200,000
16.21	Regulated Agents or known consignors.	RWF 300,000	RWF 200,000
16.22	Catering Companies.	RWF 300,000	RWF 200,000
16.23	Security Service Providers.	RWF 300,000	RWF 200,000
16.24	Airport Tenant Organizations/ Concessionaires.	RWF 300,000	RWF 200,000
Manuals related to evaluation and approval of AVSEC Programmes- Foreign Operators:			
16.25	Foreign Airport Operators.	USD 300	USD 200
Manuals related to evaluation and approval of AVSEC ATO Manuals:			
16.26	Approval of an ATO Program.	RWF 300,000	RWF 300,000

TABLE 17: Approval/Acceptance of Organization Key Post Holders.

No	Service Description	Initial
17.1	Accountable Manager (Operators and service providers).	RWF 300,000
17.2	Other Key Post Holders (Operators and service providers).	RWF 250,000

TABLE 18: Licence/Permit to Operate Air Services in/out of Rwanda.

No	Service Description	Initial	Renewal
Air service licence for to operate air services into, or from, or within Rwanda for the transportation of passengers, mail or cargo for hire and reward:			
18.1	Air service licence issued to local air operators.	RWF 10,000,000	RWF 5,000,000
18.2	Air service licence issued to foreign air operators.	USD 10,000	USD 5,000
18.3	Variation of Air service licence issued to local air operators.	RWF 2,000,000	-
18.4	Variation of Air service licence issued to foreign air operators.	USD 2,000	-
Code-sharing authorization:			
18.5	Code-sharing between Rwandan registered Air Operators.	RWF 1,000,000	RWF 1,000,000
18.6	Code-sharing between Rwandan registered Air Operators and Foreign registered Air Operators.	RWF 2,000,000	RWF 2,000,000
18.7	Code Sharing between Foreign registered Air Operators.	USD 3,000	USD 1,500
18.8	Any other code sharing arrangement not described herein.	USD 1,000	USD 1,000

TABLE 19: Air Ticketing Agencies.

- (1) Fees related to approval/authorization of air ticketing agencies will be applicable on the date the requirements are published by Rwanda Civil Aviation Authority.

No	Service Description	Initial	Renewal
19.1	Issuance of Ticketing Agency Licence.	RWF 1,500,000	RWF 1,000,000
19.2	Issuance of annual Ticketing Agency Operational Certificate.	RWF 600,000	RWF 500,000

SCHEDULE C) FEES/CHARGES RELATED TO AIRCRAFT**TABLE 20: Aircraft Registration.**

- (1) Special registration marks are charged 5-fold (5 x Applicable registration fee) the normal registration fee per the applicable Category.
- (2) Any duplicate certificate identified in the Table below is calculated at 75% of the indicated corresponding value.
- (3) Special registration marks shall be five (5) times the normal fees.
- (4) Amendment of type acceptance certificate shall be 75% of the indicated corresponding value.

No	Service Description	Initial
Aircraft Registration Marks:		
20.1	Aircraft with All Up Weight less than 3,000 kg.	RWF 250,000
20.2	Aircraft with All Up Weight from 3,001 kg – 5,700 kg.	RWF 500,000
20.3	Aircraft with All Up Weight from 5,701 kg – 13,000 kg.	RWF 1,000,000
20.4	Aircraft with All Up Weight greater than 13,000 kg.	RWF 5,000,000
20.5	Amendment of C of R.	RWF 500,000
20.6	Reservation of aircraft registration mark.	RWF 100,000
20.7	Deviation from Registration Mark standards (Per aircraft).	RWF 1,000,000
20.8	Cancellation of Registration.	RWF 2,000,000
20.9	Registration of a Glider.	RWF 2,000,000
20.10	Registration of a Balloon.	RWF 4,000,000
20.11	Copy of the Civil Aircraft Register.	RWF 500,000

TABLE 21: Certificates of Airworthiness.

No	Service Description	Initial	Renewal
Issue/Renewal of Aircraft Certificate of Airworthiness:			
21.1	C of A for aircraft with MTOW less than 1,500 kg.	RWF 200,000	RWF 200,000
21.2	C of A for aircraft with MTOW between 1,501 – 5,700 kg.	RWF 500,000	RWF 500,000
21.3	C of A for aircraft with MTOW between 5,701– 13,000 kg	RWF 1,500,000	RWF 1,500,000
21.4	C of A for aircraft with MTOW greater than 13,000 kg.	RWF 3,000,000	RWF 3,000,000
21.5	Export C of A for aircraft MTOW less than 1,500 kg.	RWF 500,000	RWF 500,000
21.6	Export C of A for aircraft with MTOW between 1,501– 5,700 kg.	RWF 1,000,000	-
21.7	Export C of A for aircraft with MTOW between 5,701– 13,000 kg.	RWF 2,000,000	-
21.8	Export C of A for aircraft with MTOW greater than 13,000 kg.	RWF 3,500,000	-
21.9	Flight Permit for aircraft with MTOW Less than 1,500 kg.	RWF 200,000	RWF 200,000
21.10	Flight Permit for aircraft with MTOW between 1,501– 5,700 kg.	RWF 500,000	RWF 500,000
21.11	Flight Permit for aircraft with MTOW between 5,701– 13,000 kg.	RWF 1,500,000	RWF 1,500,000
21.12	Flight Permit for aircraft with MTOW Greater than 13,000 kg.	RWF 3,000,000	RWF 3,000,000
21.13	Any other Authorization to fly/maintain aircraft registered in Rwanda.	RWF 3,000,000	RWF 3,000,000

No	Service Description	Initial	Renewal
21.14	Restricted C of A for aircraft with MTOW less than 1,500 kg.	RWF 100,000	RWF 100,000
21.15	Restricted C of A for aircraft with MTOW 1,501 kg – 5,700 kg.	RWF 200,000	RWF 200,000
21.16	Restricted C of A for aircraft with MTOW 5,701 kg – 13,000 kg.	RWF 500,000	RWF 500,000
21.17	Restricted C of A for aircraft with Maximum all up weight Greater than 13,000 kg.	RWF 1,000,000	RWF 1,000,000

TABLE 22: Aircraft Modifications, allocation of Codes, Mass and Balance Reports.

No	Service Description	Initial
Fees Related to Aircraft Modifications, Allocation of Codes, Mass and Balance Reports:		
22.1	Approval of Modifications.	RWF 2,000,000
22.2	Allocation of Mode ATC Transponder Codes.	RWF 1,500,000
22.3	Approval of Mass and Balance Report.	RWF 500,000
22.4	Amendment of Mass and Balance Report.	RWF 500,000
22.5	Issue of ELT Codes.	RWF 500,000
22.6	Issue /cancellation of ELT Codes.	RWF 500,000

TABLE 23: Environment.

No	Service Description	Initial
Issue of Aircraft Noise Certificate:		
23.1	Aircraft noise certificate.	RWF 1,000,000

TABLE 24: Aircraft Type Acceptance Fees.

No	Service Description	Initial
Aircraft Type Acceptance Fees:		
24.1	Issue of Type Acceptance Certificate-Aeroplane.	USD 10,000
24.2	Issue of Type Acceptance Certificate-Helicopters.	USD 8,000
24.3	Issue of Type Acceptance Certificate-Others.	USD 5,000

TABLE 25: Registration of Interest in Mobile Equipment.

No	Service Description	Initial
Registration of interest on a Complete Aircraft or any other individual component:		
25.1	Less than 3,000 kg.	USD 500
25.2	3,001 kg – 5,700 kg.	USD 1,000
25.3	5,701 kg – 13,000 kg.	USD 5,000
25.4	Greater than 13,000 kg.	USD 10,000
25.5	Any other components.	USD 3,000

TABLE 26: Extension, Deviations, Waivers and Exemptions.

No	Service Description	Issue
26.1	Any MEL item Extensions per- day.	RWF 500,000
26.2	Any Approved Maintenance Schedule item extension per day.	RWF 500,000
26.3	Exemptions, Waivers, & Deviations from any of the RCARs.	RWF 1,000,000

TABLE 27: Aviation Security and Facilitation.

No	Service Description	Initial	Renewal
Screener Certification:			
27.1	Approval of regulated Agents or known consignors for cargo.	RWF 1,150,000	RWF 500,000
27.2	Approval of Aviation Training Organization.	RWF 1,200,000	RWF 600,000
27.3	Screener certification training per participant.	RWF 300,000	
27.4	Screener certification licence.	RWF 150,000	RWF 100,000
27.5	Instructor Certification licence.	RWF 500,000	RWF 300,000
Approval of designs/ plans:			
27.6	Approval of designs/ plans for the renovation and expansion works.	RWF 300,000	-
27.7	Approval of designs / plans for construction of new facilities.	RWF 500,000	-
27.8	Inspection and approval of a new facility for use.	RWF 500,000	-

SCHEDULE D) UNMANNED AIRCRAFT SYSTEMS**TABLE 28: UAS Flight Crew Licence.**

No	Service Description	Amount
28.1	Initial Remote Pilot Certificate.	RWF 70,000
28.2	Document evaluation for accepting UAS training certificates/licence from training center in Rwanda.	RWF 20,000
28.3	Renewal of UAS pilot certificate/licence.	RWF 50,000
28.4	Document review and Validation of Accepting of UAS training certificates from training centers outside Rwanda.	RWF 50,000
28.5	Document evaluation of UAS remote pilot certificate/licence issued by other CAA.	RWF 100,000
28.6	Issue/renewal of medical certificate (Payable to the Authority).	RWF 10,000

TABLE 29: Authorization/approval of organizations Engaged in UAS Operations.

No	Service Description	Initial Issue	Renewal
Authorization/Approval/Certification of Organizations operating in Rwanda			
29.1	Document review of UAS Operator Certificate.	RWF 400,000	-
29.2	UAS Operator Certificate.	RWF 700,000	RWF 600,000
29.3	New use cases document review.	RWF 200,000	-
29.4	Amendments of UOC.	RWF 200,000	-
29.5	Document review of UTO.	RWF 200,000	-
29.6	UAS UTO certificate.	RWF 500,000	RWF 250,000
29.7	Amendments of UTO.	RWF 200,000	

No	Service Description	Initial Issue	Renewal
29.8	Document review of manufacturing organization.	RWF 200,000	
29.9	UAS Manufacturing Organization authorization.	RWF 500,000	RWF 250,000
29.10	Amendments of Manufacturing Organization.	RWF 200,000	
29.11	Authorizing UAS operations for conducting academic research.	RWF 500,000	RWF 300,000
29.12	Authorizing UAS operations for conducting research and development for commercial purposes.	RWF 1,000,000	RWF 500,000

TABLE 30: Registration of Unmanned Aircraft Systems

No.	Service Description	Amount
30.1	UAS Registration certificate.	RWF 60,000
30.2	Document review of UAS registration certificate.	RWF 60,000
30.3	De-registration.	RWF 20,000

TABLE 31: Activity Permit Fees and Charges.

No.	Service Description	Operator With UOC
31.1	VLOS Activity Permit per location per day with UOC.	RWF 40,000
31.2	VLOS Activity Permit per location per day without UOC.	RWF 70,000
31.3	Activity Permit amendment.	RWF 10,000
31.4	Expedited activity permit per location per day (requiring authorization in less than 4-days after application).	RWF 100,000
31.5	BVLOS oversight (per flight).	RWF 1,000
31.6	Authorization for drone light show (between 1 and 100 drones).	RWF 500,000
31.7	Authorization for drone light show (above 100 drones).	RWF 1,000,000

TABLE 32: UAS Club Fees.

No	Service Description	Initial Issue	Renewal
32.1	Authorization fee.	RWF 200,000	RWF 100,000
32.2	Document review of UAS club.	RWF 200,000	-
32.3	Amendment of UAS Club.	RWF 50,000	-
32.4	Application fee.	RWF 70,000	RWF 70,000

TABLE 33: Permit Application Processing Service Fee.

- 1) Application processing fees indicated in this table are for investment recovery, maintenance and management of the system.

Description		Per flight	Monthly	Quarterly	6 Months
Scheduled Flights: Commercial daily Scheduled Flights					
33.1	Per airline with 1 flight per day.	USD 15	USD 105	USD 450	USD 2700
33.2	Per airline with 2 flights per day.	USD 15	USD 210	USD 900	USD 5400
33.3	Per airline with 3 Flights per day.	USD 15	USD 315	USD 1350	USD 8100
33.4	Per airline with over 3 flights per day.		USD 400	USD 1600	USD 9500
Scheduled Flights: Commercial weekly Scheduled Flights					
33.5	Per airline with 1 flight per week.	USD 50	USD 200	USD 600	USD 1,200
33.6	Per airline with 2 flights per week.	USD 50	USD 400	USD 1,200	USD 2,400
33.7	Per airline with 3 flights per week.	USD 50	USD 600	USD 1,800	USD 3,600
33.8	Per airline with 4 flights per week.	USD 50	USD 800	USD 2,400	USD 4,800
33.9	Per airline with 5 flights per week.	USD 50	USD 1,000	USD 3,000	USD 6,000
33.10	Per airline with 6 flights per week.	USD 50	USD 1,200	USD 3,600	USD 7,000
Non- Scheduled Flights					
Description		Per flight	Weekly	Monthly	
33.11	Single Flight.	USD 500	USD 2,500	USD 10,000	

SCHEDULE E) MISCELLANEOUS CHARGES**TABLE 34: Miscellaneous Chargers/fees: Confirmation Letters.**

No	Service Description	Initial
34.1	Letter of confirmation of any airmen information to interested parties.	RWF 200,000
34.2	Hourly consultancy rate for other services offered by the Authority.	USD 50

TABLE 35: Miscellaneous Chargers/Fees: Passenger Safety/Security Oversight Fees

- (1) Following the provisions in RCARs 36.215, the Authority shall charge an oversight fee on every departing passenger, both international and domestic, which charge shall be collected by the carrier at the point of sale of the relevant flight ticket or the aerodrome operator and remitted to the Authority.
- (2) In the case of scheduled air services, the airline shall include the charge in the cost of the airline ticket, and in the case of chartered or private flights the aerodrome operator shall be responsible for the collection and payment of the full amount, which shall be as calculated in (3) and 4 below.
- (3) Passengers departing on Scheduled Air Services: In the case of scheduled air services, airlines include the charge in the cost of the airline ticket and is paid directly from IATA or any subsequent entity.
 - a. Airport Passenger fee (Currently charged by airport operator) = Y
 - b. Airport Security Charge (Currently charged by airport operator) = X
 - c. Total Passenger fee/charge (Z) = Y +X
 - d. Fees/charges collected per passenger on behalf of RCAA by air carrier (IATA) = 30% of Z.

- (4) For passengers departing on chartered or private flights, the aerodrome operator is required to collect and pay to the Authority the applicable amount using the formula below.
- a. Airport Passenger fee (Currently levied by airport operator) = Y
 - b. Airport Security Charge (Currently levied by airport operator) = X
 - c. Total fee/charge levied per passenger is (Z) = Y + X
 - d. Fees/charges collected per passenger on behalf of RCAA by aerodrome operator = 30% of Z.
 - e. Number of passengers on board = N: The number of passengers on board excludes crew listed on general declaration form.
 - f. Total amount collected per flight = (30% of Z) x N).